

Town Meeting - based on Town of Ridgefield

Who Has Final Authority/Responsibility

Major Town Governance Functions

Town Meeting / Town Referendum	First Selectperson	Board of Selectpersons	Other Agency / Entity
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Legislative

Approval/modification to Ordinances	X		
Appointments to appointive boards and committees			X
Creation of permanent town boards not in Charter	X		
Appointment of advisory committees			X

Executive

Act as chief executive of the Town		X	
Overall administration of Town affairs and town agencies		X	X
Oversight and management of town departments and employees		X	
Hiring and oversight of town employees		X	Note 1
Appointment of Charter officers of the town		X	X
Oversight and management of Town public records			Town Clerk
Tax collections and management of tax collector's office			Tax Collector
Long range planning for the Town		X	

Financial / Budget

Annual Town/BOE Budgets - approval	X			Note 2
Approval of "off cycle" budget and capital appropriations	X			Note 2
Authorization of bonds			X	
Oversight of town financial operations and controls		X		BOF
Maintain town financial accounts and records		X		
Management of Town funds/investments				Treasurer (see Note 3)
Approval of non-bonded debt (including tax anticipation notes)			X	

Other

Declare a state of emergency on the town		X	X	
Control of legal actions		X	X	
Sale, purchase or lease of Real Estate	X			
Zoning regulations and enforcement				P&Z
Police Department operations				Board of Police Commissioners
Fire Department operations				BOS (acting as Fire Commissioners)
School operations				BOE

Note 1: Exceptions - Police Department, Fire Department, Parks and Rec, Planning and Zoning

Note 2: Upon recommendation of BOS and BOF

Note 3: Pension Plan funds are overseen and managed by the Pension Commission